

Revised 12/21/2009

REGION OF THE YEAR AWARD 2009 ANNUAL REPORT FORM

Deadline for Submission: February 5, 2010

REPORT PERIOD: January through December 2009.

NAME OF REGION: _____

Report Submitted by Region President: _____

Purpose of Award: To recognize excellence of the Region in providing service to the members and to the profession at large.

Criteria: Selection is based on excellence in the areas of membership recruitment and retention activities; content, style, and frequency of newsletters and other communications; frequency and quality of and attendance at Region and Chapter meetings, liaison with national headquarters; and special activities that promote photogrammetry and remote sensing and that foster education.

Selection: By the Executive Director and staff in consultation with the ASPRS Officers.

Award Description: A wall banner bearing the name and emblem of the Society and the words "**Region of the Year.**" The winning Region retains the banner for one year.

Region Activities for Calendar Year (Attach proof.)

[Note: Please see the *Guidelines for Compliance with ASPRS Bylaws Article V, Section 6*, which are attached to the Region Rebate Form, for detailed reporting instructions. In some cases the *Guidelines* require supplementary material in addition to that which is requested in this form.]

MEMBERSHIP *****

	<u>Points Possible</u>	<u>Points Earned</u>
• For having contacted each Region member whose dues are in arrears for the purpose of collecting the dues or ascertaining the reasons for delinquency. <i>(80 points for full compliance. See Guidelines for instructions.)</i>	80	_____ **
• For having a successful Active and Associate membership recruitment/retention program. <i>(20 points for each full percentage increase over the previous year-end-total.)</i>	60	_____ **
• For having a successful Student membership recruitment program. <i>(20 points for each full percentage increase over previous year-end-total.)</i>	40	_____ **
• For having both an active regional Membership Committee <u>and</u> the designated region Membership officer in attendance at the Annual Conference Membership Committee Meeting.	20	_____ **

Sub total points to be filled by National Headquarters (Points with ""):** _____

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Region Activities for Calendar Year (Attach proof.)

Newsletter/Communications *****

	<u>Points Possible</u>	<u>Points Earned</u>
"Newsletter of the Year" competition. Attach copy (or photocopy) of each issue.		
• For publishing and distributing a Region newsletter or bulletin. <i>(25 points each for first 4 issues)</i>	100	_____
• For additional mailings to the entire Region membership, e.g. a fifth or special newsletter or bulletin, a referendum on a Region issue, notices of Region meetings. <i>(Note: Do not count election of officers mailings here) (5 points per mailing)</i>	15	_____
• For newsletter content and timeliness	60	_____ **
• For newsletter style and format.	25	_____ **
• <i>For developing Region Home Page or contributing to the ASPRS Web Site</i>	20	_____
• <i>For using internet to contact Region Membership</i>	15	_____
<i>Sub total points to be filled by National Headquarters (Points with "**") :</i> _____		

Liaison With and Support of National Society *****

For submitting the following to national headquarters:

• This annual report by February 5, 2010	50	_____
• Minutes of Board and Executive Committee meetings.	20	_____
• List of names, addresses, and office and home telephone numbers of Region Board members when elected	20	_____ **
• Copies of all mailings to Region members at the time of the mailing/Email to members.	20	_____ **
• Information requested by Headquarters.	20	_____ **
• For timeliness in submitting information to Headquarters on Region activities.	20	_____ **

Sub total points to be filled by National Headquarters (Points with "**"): _____

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REGIONAL/CHAPTER MEETINGS *****

	<u>Points Possible</u>	<u>Points Earned</u>
<u>For holding Technical Meetings --</u>		
• 15 points for each meeting	75	_____
• 5 points for each technical presentation	50	_____
• 5 points for each exhibitor	25	_____
• 5 points for each 5% of Region membership in attendance (Note: A Chapter meeting would have to draw at least 5% of the Region membership to earn points.)	25	_____
• For holding a business or social meeting	15	_____
• For holding a field trip or study tour	10	_____

Sub total points to be filled by National Headquarters (Points with ""):** _____

REGION ACTIVITIES FOR CALENDAR YEAR (Attach proof)

Social Region Programs and Activities *****

	<u>Points Possible</u>	<u>Points Earned</u>
Major Region and Chapter activities and programs that foster education and promote the objectives of the Society may be counted. These include, but are not limited to, the following:		
• Hosting a National Annual or Fall Conference or Symposium	75	_____
• Developing community understanding of photogrammetry and remote sensing (e.g. presentations at service clubs, other civic activity, participation in science and engineering fairs) (25 points per activity)	75	_____
• Involving Students in a substantial way in Region meetings, activities, and programs	25	_____
• Awarding scholarship (25 points per scholarship)	50	_____
• Presenting awards (e.g. "Region Student Chapter of the Year" Award, "Region Member Chapter of the Year" Award, etc.)... (15 points per award)	45	_____
• Outstanding accomplishments of special committees in areas of education or public relations: (specify) _____	25	_____
• Contacting Member Champions/Academic Members in your Region on Membership Drive	100	_____
• Forming new Student Chapter(s) - (100 points for each chapter)	100	_____
Other projects (specify) _____ _____	75	_____ **

Sub total points to be filled by National Headquarters (Points with ""):** _____

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- *Providing a Summary Report of your Region Activities for the Calendar year (including the result in contacting the unpaid members) to be sent along with other documents needed for the Annual Report.*

50

_____**

**** Two stars means to be filled in by National Headquarters.**

GRAND TOTAL OF POINTS EARNED)_____

IMPORTANT:

Information in this report is used in determining eligibility for your Region Rebate. Please note that if you are requesting a rebate, you must complete the Rebate Request Form, comply with the Guidelines attached to that Form, and submit the completed Request Form with this report.

To be considered for the "Region of the Year" competition, this report must be submitted to ASPRS Headquarters, 5410 Grosvenor Lane, Suite 210, Bethesda, MD 20814-2160 NOT LATER THAN FEBRUARY 5, 2010.

NOTE:

- ***ALL NEWSLETTERS PUBLISHED/EMAILS SO FAR IN 2009 MUST BE ENCLOSED WITH THE REPORT.***
- ***A SUMMARY REPORT OF YOUR REGION ACTIVITIES FOR THE CALENDAR YEAR WOULD BE APPRECIATED.***